



## **Legislative Audit of the Utah Board of Pardons and Parole is Underway UPAN FAMILIES CAN HELP GATHER INFORMATION**

The Legislative Audit Subcommittee has been assigned the task of performing an audit of the Utah Board of Pardons and Parole. We have no idea when the Board was last audited, or if it ever has been. But we are pleased this is occurring now! The audit process began in July and will take a few months to complete. The audit committee has been collecting data and conducted in person interviews with a variety of individuals / organizations, including some incarcerated individuals. We recommend that we all need to be patient as they gather data, so the auditors can take the time to learn about and explore all the aspects of how the Board operates.

The Audit Subcommittee of the Legislative Management Committee provides a way for legislators to get in-depth answers to questions they have about the efficiency and effectiveness of state agencies and the use of taxpayer money, by allowing legislators to request performance audits. The four-member, bipartisan subcommittee consists of the President of the Senate Wayne Niederhauser (R, District 9 Salt Lake County), Speaker of the House Gregory Hughes (R, District 51) minority leader Senator Gene Davis (D, District 3 Salt Lake County) and minority leader Rep. Brian King (D, District 28, Salt Lake County). Please note that these legislators are NOT the actual auditing staff. There are three legislative employees that comprise the auditing staff.

More information on legislative sub-committees can be found at [le.utah.gov](http://le.utah.gov).

UPAN director Molly Prince has been in contact with the auditors periodically since meeting with them in July. UPAN has shared a variety of concerns, some of which are listed in our August, 2015 newsletter.

One of the biggest issues UPAN receives letters from inmates and emails from families about has to do with Board decisions that result in incarceration continuing months and years past the original matrix. In an effort to gather information about Utah inmates who are over their original Board matrix, we have developed a survey document that can be completed by inmates.

*(To understand about the Board matrix versus the Sentencing or PSI matrix, please refer to the August 2015 newsletter article on the legislative audit).*

Families and friends may download the document and send in to their loved ones. If you have an inmate in a county jail that allows only postcard mail from family, we encourage you to mail the survey by itself in an envelope with the UPAN P.O. Box return address on it. Do not include a personal letter in that envelope, but please inform your loved one over the phone or on a postcard that it is coming and tell them to return it to the UPAN P.O. Box address.

We have been informed that the identity of persons sharing information or the audit will be kept confidential. The auditors have access to the records to verify the information once they know which cases to look into.

The audit committee will complete the data gathering phase of their work by mid-October so these forms will need to be completed and mailed as soon as possible to "Audit" UPAN, P.O. Box 464, Draper, UT 84020. If your loved one prefers to send the completed form to you, please scan and email to [utahprisoneradvocate@gmail.com](mailto:utahprisoneradvocate@gmail.com).

**DATA FOR INDIVIDUALS OVER BOARD MATRIX**

**TODAY'S DATE** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **OFFENDER #** \_\_\_\_\_

**HOUSING LOCATION & ADDRESS** (in case we need to contact you for more information)  
\_\_\_\_\_  
\_\_\_\_\_

**DATE OF CONVICTION** \_\_\_\_\_

**DATE ENTERED UTAH STATE PRISON SYSTEM** \_\_\_\_\_

**AGE AT CONVICTION** \_\_\_\_\_

**AGE TODAY:** \_\_\_\_\_

**OFFICIAL TITLES OF CRIMES OF CONVICTION AND DEGREE:**  
( example: Aggravated Assault; Possession with Intent; Kidnapping; 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> degree)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SENTENCE(S):**  
\_\_\_\_\_  
\_\_\_\_\_

**DO THESE SENTENCES RUN CONSECUTIVELY OR CONCURRENTLY?** \_\_\_\_\_  
\_\_\_\_\_

**PSI PROJECTED GUIDELINE MATRIX** (months) **and PROJECTED RELEASE DATE**  
**according to PSI** \_\_\_\_\_

**ORIGINAL HEARING DATE:** \_\_\_\_\_

**ORIGINAL HEARING MATRIX DONE BY BOARD OF PARDONS AND PAROLE:**  
\_\_\_\_\_

**ORIGINAL HEARING DECISION INCLUDING NOTES:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CURRENT REHEARING DATE** (IF APPLICABLE) \_\_\_\_\_

Name \_\_\_\_\_ Offender # \_\_\_\_\_

**CURRENT TIME SERVED** (TOTAL MONTHS AS OF TODAY) \_\_\_\_\_  
(If you are unsure of months, figure out the years and months. example 62 months = 5 years 2 months)

**DATES OF HEARINGS / REHEARINGS AND RESULTS:**

DATE OF INCARCERATION: \_\_\_\_\_

1<sup>ST</sup> HEARING DATE: \_\_\_\_\_ RESULT / REHEARING DATE: \_\_\_\_\_ MONTHS SERVED \_\_\_\_\_

2<sup>ND</sup> HEARING DATE \_\_\_\_\_ RESULT/REHEARING DATE: \_\_\_\_\_ MONTHS SERVED \_\_\_\_\_

3<sup>RD</sup> HEARING DATE \_\_\_\_\_ RESULT/REHEARING DATE: \_\_\_\_\_ MONTHS SERVED \_\_\_\_\_

4<sup>TH</sup> HEARING DATE \_\_\_\_\_ RESULT/REHEARING DATE: \_\_\_\_\_ MONTHS SERVED \_\_\_\_\_

5<sup>TH</sup> HEARING DATE \_\_\_\_\_ RESULT/REHEARING DATE: \_\_\_\_\_ MONTHS SERVED \_\_\_\_\_

Please list hearing officer names, if you know them, for each hearing: (1) \_\_\_\_\_

(2) \_\_\_\_\_ (3) \_\_\_\_\_ (4) \_\_\_\_\_

**PROGRAMMING & EDUCATION COMPLETED** – Include major Mapping or Case Action Plan priorities as well as elective programs and education completed

Example:	High School Diploma	June 2006
	Associate Degree - Utah State University	May 2008
	Substance abuse / Conquest	March 2010
	Vocational - Building Trades	July 2014

<b>NAME OF PROGRAM</b>	<b>DATE / YEAR COMPLETED</b>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**REQUIRED PROGRAMMING** per Case Action Plan

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**LIFE SKILLS CLASSES COMPLETED:**

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**DISCIPLINARY CONCERNS / MAJOR WRITE UPS:**

NAME OF WRITE UP	DATE OF CONVICTION OF WRITE UP

**PREVIOUS PAROLE RELEASE DATES AND VIOLATIONS (oldest to most recent)**

DATE PAROLED	DATE RETURNED TO PRISON	DESCRIBE VIOLATION or REOFFENSE